

LINDSBORG CITY COUNCIL
Lindsborg City Hall
May 4, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Kirsten Bruce, Joshua Swanson, Larry Lysell, Ericka Lysell, Andrew Smith, Lysa Palmer-Augusta, Tyler Johnson

MEMBERS ABSENT: Rebecca Van Der Wege

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, David Hay, Holly Lofton, Lauren Doak, Denny Walker, Noah Flores, Milton Collins, Scott Bontz, Clay Pearson, Jennifer Pearson, Jay Pearson, Lynn Reazin, Brett Waggoner

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR’S REPORT:

The mayor thanked the staff and volunteers from the Old Mill for a successful Millfest.

The mayor recognized the following groups:

Public Service Recognition Week, May 3-9, 2026

Roxie Sjogren, Municipal Clerk Week, May 3-9, 2026

Holly Lofton and Diane Reece, Travel and Tourism Week, May 3-9, 2026

International Firefighters Day, May 4, 2026

Police Week, May 11-17, 2026

CONSENT AGENDA

Councilmember Kirsten Bruce moved to approve the minutes from the April 20, 2026, regular Council meeting, Payroll Ordinance 5587, and Purchase Order Ordinance 5588. The motion was seconded by Councilmember Andrew Smith and passed 7-0 by roll call vote.

APPOINTMENTS:

There were no appointments.

COMMITTEE REPORTS:

Milton Collins, Community Development Director, shared that the Community Cleanup Day will be on Saturday, May 9, 2026. The drop-off location is the Streets Department building.

NEW BUSINESS:

Audit Report, Adams Brown

Alex Mittie, Auditor with Adams Brown, attended the City Council meeting to formally present the City's 2025 audit and address any questions from the Council. This financial report is prepared to provide citizens, taxpayers, customers, investors, and creditors with a comprehensive overview of the City's financial condition and to demonstrate the City's accountability for the public funds entrusted to it.

Councilmember Andrew Smith moved to accept the 2025 audit as it was presented to City Council. The motion was seconded by Councilmember Ericka Lysell and passed 7-0 by roll call vote.

Resolution No. 08-2026: CDBG Commercial Rehabilitation Application

Staff were asked by Brett Waggoner of Governmental Assistance Services (GAS) to consider our support of a CDBG grant application for Commercial Rehabilitation funds on 106 South Main Street. This program is administered through the Kansas Department of Commerce, the same department that administers the housing rehabilitation funds. The program awards up to \$300,000 with a 25% match requirement from the building owner. The city does not contribute to the cost towards the building improvements, rather our contribution comes in the form of performing administrative duties for the grant. The city is required to operate in this function for the grant funds to be awarded. By adopting this resolution, the city supports the application for commercial rehabilitation funds and declares that the project will prevent or eliminate blight within the community.

Staff have clarified with the Department of Commerce, SCKEDD, and GAS that this project will not have any impact on the pending status of the City's CDBG Housing Rehabilitation grant. It is also worth noting that only one of the Commercial Rehabilitation grants can be issued within a city at any given time during the duration of the project.

Eligible Activities

LMI Job Creation/Retention Objective:

- Interior and exterior rehabilitation
- Internal remodeling to accommodate business use
- Install/improve mechanicals or business signage
- Historic preservation
- ADA improvements

Prevention/Elimination of Blight Objective:

- Exterior building improvements to eliminate specific conditions of blight or physical decay, such as roof, masonry/exterior walls, windows, doors, and associated facade improvements
- Interior improvements that eliminate conditions detrimental to public health and safety could be eligible

Councilmember Ericka Lysell moved to adopt the resolution supporting the application of CDBG Commercial Rehabilitation funds as presented. The motion was seconded by Councilmember Kirsten Bruce passed 7-0 by roll call vote.

Emergency Management Funds MOU

As part of the City of Lindsborg's ongoing update to its Emergency Management Manual, staff are identifying community partners capable of providing support during a natural disaster or mass-casualty

incident. Historically, individuals and organizations have shown significant generosity during such events, often seeking ways to contribute financially to response and recovery efforts.

To ensure that donated funds are collected, managed, and distributed in a transparent and accountable manner, City staff contacted the McPherson County Community Foundation to explore a partnership. The Foundation has indicated its willingness to serve as the designated entity to receive monetary donations on behalf of the City during declared emergency events. Under this arrangement, the Foundation would collect contributions, maintain appropriate financial controls, and coordinate with City staff regarding the disbursement of funds to support response, relief, and recovery activities.

The Foundation has prepared a Memorandum of Understanding (MOU) outlining the roles, responsibilities, and procedures for donation management. The MOU has been reviewed by the city attorney.

Councilmember Lysa Palmer-Augusta moved to approve the memorandum of understanding between the City of Lindsborg and the McPherson County Community Foundation regarding the collection and disbursement of funds in the event of a natural disaster or mass casualty event. The motion was seconded by Councilmember Andrew Smith and passed 7-0 by roll call vote.

Sunflower Foundation Grant Agreement

The City of Lindsborg submitted a grant application to the **Sunflower Foundation** to match funding for enhancements for the Välkommen Trail. The City has been formally notified of a successful award. The Sunflower Foundation has provided a letter of agreement outlining the necessary requirements, conditions, and compliance standards for the disbursement of funds.

Project Scope:

The grant-funded improvements will focus on two primary areas:

- **Infrastructure:** Installation of trail lighting improvements to enhance safety and extend usable hours.
- **Programming:** Development of trail-specific programming to increase community engagement and recreational use.

Councilmember Andrew Smith moved to approve the letter of agreement as presented to City Council. The motion was seconded by Councilmember Larry Lysell and passed 7-0 by roll call vote.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 7-0 by voice vote. The meeting was adjourned at 7:16 p.m.

Respectfully Submitted,



Roxie Sjogren, MMC
City Clerk